# Setting Up Your E-mail in Live Mail

This tutorial shows you how to set up Windows Live Mail to work with your e-mail account. This tutorial focuses on setting up Microsoft Live Mail, but these settings are similar in other versions of Microsoft Mail.

## To Set Up Your E-mail Account in Live Mail

1. In Microsoft Live Mail, Click Add E-mail Accounts.



2. On the "Add an Email Account", please input the following information

Please enter you	ur e-mail account information below:
E-mail address:	yourname@yourdomain.com
	example555@hotmail.com Get a free e-mail account
Password:	•••••
	Remember password
How should you	r name appear in e-mail sent from this account?
Display Name:	Your Name
	For example: John Smith



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3. On the Internet E-mail Settings (POP3) window, enter your information as follows:

## E-mail Address

Enter your e-mail address.

## Password

Enter the password you set up for your e-mail account.

#### Your Name

Enter your first and last name.

#### Manually configure server settings for e-mail account.

Tick the box and go to next step

4. On the this screen, put in these settings and enter your information as follows:

×
Add an E-mail Account
Where can I find my e-mail server information?
Incoming Server Information
My incoming mail server is a POP3 rever.
Incoming server: mail.yourdomain.com Port: 110
This server requires a secure connection (SSL)
Log on using: Clear text authentication
Login ID (if different from e-mail address):
yourname@yourdomain.com
Outgoing Server Information
Outgoing server: qm1.webnix.com Po <u>rt</u> : 6025
This server reguires a secure connection (SSL)
Wy outgoing server requires authentication
Next Cancel

## Incoming mail server (POP3)

Enter qm1.webnix.com or use your provided domain name Pop3 server address for your incoming mail server. (E.g. your domain is abc.com -> Your Pop3 Server: mail.abc.com)

## Outgoing mail server (SMTP)

Enter your ISP SMTP server or Webnix SMTP server for your outgoing mail server.

## a. Hong Kong (ISP) SMTP Server:

- 1. Netvigator (smtp.netvigator.com)
- 2. Biz Netviagtor (corpmail1.netvigator.com)
- 3. i-cable (smtp.i-cable.com)
- 4. Hong Kong Boardband (smtp.hkbn.net)
- 5. HKNet (smtp.hknet.com)
- 6. PacificNet (smtp.pacific.net.hk)
- 7. Hutchcity (smtp.hutchcity.com)
- 8. Wharf T&T (smtp.wharftthk.com)
- 9. Pacific One Net (smtp.onebb.net)

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b. Webnix SMTP Server : Same as Incoming mail server (E.g. mail.abc.com)

The following steps are for using Webnix SMTP server only. If you choose to use your ISP SMTP server, you can skip this part and jump to step 12.

**NOTE:** "qm1webnix.com" is an SMTP relay server. In order to use this server to send e-mails, you must first activate SMTP relay on your e-mail account. Log on to your Manage Email Accounts page to set up SMTP relay. If you do not have SMTP relay set up and your Internet Service Provider (ISP) allows it, you can use the outgoing mail server for your Internet Service Provider. Contact your Internet Service Provider to get this setting.

- 5. On the port no, please change from 25 to 6025
- 6. Tick the box "My outgoing server (SMTP) requires authentication."
- 7. If you did not change the SMTP relay section, select "Clear Text Authentication".
- 8. Click Next and Finish the setup

$\bigcirc$	Add an E-mail Account	×
	You have successfully entered in the information required to set up your account.	
	<u> </u>	Cancel



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9. On the left-hand side, right click on the account name click "Properties"



- 10. Click on the Advanced tabe, and tick the box "Leave a copy of messages on the server"
- 11. Tick the box, "Remove from server after 10 days" and change the day number to "2".

12.	Click OK and finish the account setup.

erver Port Numbers			
Outgoing mail (SMTP):	6025		<u>U</u> se Defaults
This server reguires a s	secure conn	ection (SS	6L)
Incoming mail (POP3):	110		
This server requires a s	secure <u>c</u> onn	ection (SS	SL)
erver <u>T</u> imeouts			
Short -J	Long 1	minute	
ending			
Break apart messages	larger than	60	КВ
elivery			
✓ Leave a copy of messa	ages on serv	er	
Remove from server	rafter 🙎	÷ d	ay(s)
Remove from server	when delet	ed from 'D	eleted Items'

